

FILED FOR RECORD
IN MY OFFICE
AT 10:15 O'CLOCK A M

FEB 16 2023

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

State of Texas
County of Panola

On this 17th day of January, 2023, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger G. McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: County Judge Rodger G. McLane gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of Panola County Chamber of Commerce, announced new members to the Chamber of Commerce, upcoming events and a Clean Up Panola County Day is scheduled for Saturday, March 4, 2023.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger G. McLane reported that the County is working with the Chamber of Commerce in gathering information for a promotional brochure for Panola County.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Andrew Nixon as a Criminal Investigator with the Panola County Sheriff's Department effective January 18, 2023 at the rate of \$24.90 per hour.

ROAD & BRIDGE

- a. To record the price increase from Longview Asphalt, Inc. for asphalt materials used by the Panola County Road and Bridge Department.
- b. To approve and record a request by KJ Energy, LLC to place a 12" temporary collapsible poly water line within the right-of-way of Panola County Road #155.
- c. To accept and record a donation of material (1 dump truck load of concrete) from Bill Rich for use by the Panola County Road and Bridge Department, Precinct #3.
- d. To approve and record a request by City of Gary to place a 2" poly gas line within the right-of-way of Panola County Road #164.
- e. To approve and record a request by Select Energy Services, LLC to place an 8" HDPE poly salt water line within the right-of-way of State Line Road in Panola County.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of December, 2022.
- b. To record the Racial Profiling Report for Fiscal Year 2022 for Panola County Sheriff Cutter Clinton.
- c. To record the Racial Profiling Report for Fiscal Year 2022 for Panola County Deputy Constable, Precinct #2 and #3 Jeremy Nagle.
- d. To approve and record 2022 Budget Amendment No. 28.
- e. To approve and record 2023 Budget Amendment No. 2.
- f. To record December 2022 Treasurers Report.

- g. To record December 2022 Fund Balance Report.
- h. To approve and record Official Bond and Oath for Panola County Criminal District Attorney Danny Buck Davidson; and approve and record Public Official Bond and Oath for Panola County Criminal District Attorney Assistant Joseph D. Fenlaw.
- i. To approve and record Official Bond and Oath for Panola County Court at Law Judge Rick McPherson.
- j. To record Statement of Officer and Oath of Office for Panola County Judge Rodger G. McLane.
- k. To record Statement of Officer and Oath of Office for Panola County Commissioner, Precinct #2 and Panola County Ex Officio Road Commissioner, Precinct #2 David Cole.
- l. To record Statement of Officer and Oath of Office for Panola County Commissioner, Precinct #4 and Panola County Ex Officio Road Commissioner, Precinct #4 Dale LaGrone.
- m. To record Statement of Officer and Oath of Office for Panola County District Clerk Lindsey Smith; Chief Deputy Clerk Lora Brown; and District Clerk Deputies Heather Green, April Ham and Brynne Tate.
- n. To approve and record Official Bond and Oath for Panola County Clerk Bobbie Davis; Chief Deputy Clerk Rokesia Hicks; and County Clerk Deputies Lori Craft, Jacqueline McDonald and Paige Woodard.
- o. To approve and record Official Bond and Oath for Panola County Justice of the Peace, Precincts #1 and #4 Denise Gray Blissett and Justice of the Peace Clerks Raven (Beth) Wallace and Brittany Odom.
- p. To record Statement of Officer and Oath of Office for Panola County Surveyor Don Austin.
- q. To approve and record Official Bond and Oath for Panola County Justice of the Peace, Precincts #2 and #3 Toni Hughes and Justice of the Peace Clerks Maria Hernandez and Mary Sue Kiper.
- r. To record Statement of Officer and Oath of Office for Panola County Constable, Precincts #1 and #4 Jeff Ivy; Deputy Constable Kevin Lake; Peace Officer Bryan Murff; and Reserve Deputies Billy Alexander, Chadd Gray, Sarah Fields and Jeff Scarborough.

- s. To record Statement of Officer and Oath of Office for Panola County Treasurer Joni W. Reed.
- t. To record Statement of Officer and Oath of Office for Panola County Emergency Services District No. 1 Board Member Kevin May.
- u. To record Economically Disadvantaged Counties Program Information Sheet and Affidavits regarding bridge replacement on County Road #127 (Brushy Creek).
- v. To record Economically Disadvantaged Counties Program Information Sheet and Affidavits regarding bridge replacement on County Road #201 (Hoggs Bayou).
- w. To record Economically Disadvantaged Counties Program Information Sheet and Affidavits regarding bridge replacement on County Road #430 (McFadden Creek).
- x. To record Economically Disadvantaged Counties Program Information Sheet and Affidavits regarding bridge replacement on County Road #4354 (McFadden Creek).
- y. To designate the County Court at Law courtroom as the courtroom for County Court; designate Gina Goldman as Court Coordinator for the County Court, Greg Almeida as Bailiff for County Court and Kassi Cuff as Court Reporter for County Court.
- z. To record Statement of Officer and Oath of Office for Panola County Airport – Sharpe Field Advisory Board Member Mark Thompson.
- aa. To authorize the County Auditor to advertise for sealed bids for the purchase of three (3) day cab tandem axle trucks for the Panola County Road and Bridge Department, Precincts #1, #2 and #3. Bid specifications are available in the County Judge’s Office, 110 S. Sycamore, Rood 216-A, Carthage, Texas. Bids will be opened February 14, 2023 at 9:00 AM.
- bb. To approve, record and waive any conflict of interest between Rodger G. McLane, four individual clients and Panola County in his limited capacity pursuant to Attorney General Opinions 540 and 497.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Judge Rodger G. McLane; Panola County Justice of the Peace, Precincts #1 and #4, Denise Gray (2); PCSD Deputy Scott Jones; Panola County Justice of the Peace

Deputy, Precincts #1 and #4 Raven Wallace; PCSD Deputy Sheriff Bruce Koch; PCSD Sweat Deputy Jeff Martin; and Panola County First Assistant Auditor Robyn Klysen.

Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

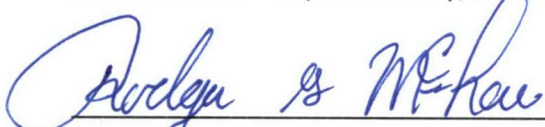
5. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from ASCO Equipment for the purchase of a Premier Extended Warranty on a 2018 Case 885B Motor Grader for use by the Panola County Road and Bridge Department, Precinct #2. The motion carried unanimously. SEE PROPOSAL ATTACHED.
8. County Judge Rodger G. McLane moved and Commissioner Billy Alexander seconded the motion to table until the next session of Commissioners' Court consideration of a Master Agreement with i3 Verticals, LLC for annual maintenance and support/hosting services for the Justice of the Peace offices. The motion carried unanimously.
9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Guardian Security Solutions LC to install a 21-doorway access control system at Panola County Courthouse buildings. The motion carried unanimously. SEE PROPOSAL ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to transfer unit #5776, a Broce Power Broom, serial #89626 from FM & Lateral to Panola County Road and Bridge Department, Precinct #1. The motion carried unanimously. SEE LETTER ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve a request from Rock Hill Water Supply Corporation for Panola County to sponsor a 2023/2024 Community Block Development Grant (CBDG) Application

through the Texas Department of Agriculture. The motion carried unanimously. SEE INFORMATION ATTACHED.

12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to create a part-time Bailiff/Courthouse security officer position and to approve the job description effective January 17, 2023. The motion carried unanimously. SEE JOB DESCRIPTION ATTACHED.
13. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve BuyBoard Contract #687-22 from Brazos Trailers for the purchase of three(3) 2023 40' Pit Boss belly dump trailers for the Panola County Road and Bridge Departments, Precincts #1, #2 and #3. The motion carried unanimously. SEE ESTIMATE ATTACHED.
14. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve a quote from Car-Tex Trailer Company, Inc. for the purchase of a 2023 Car-Tex 82" X 25' triple axle lowboy trailer for use by the Panola County Road and Bridge Department, Precinct #1. The motion carried unanimously. SEE QUOTE ATTACHED.
15. Court adjourned to enter closed session at 9:11 AM.
16. Court convened in open session at 9:38 AM. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to appoint Brack LaGrone as Panola County Constable, Precincts #2 and #3, effective February 3, 2023. The motion carried unanimously.

The meeting adjourned at 9:39 AM.

Dated this 17th day of January, 2023.



Rodger G. McLane, County Judge

2-14-23

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for January 17, 2023.



Bobbie Davis, County Clerk

